

**DATA PROTECTION**

For the purposes of the Data Protection Act 1998 you give your consent to the holding and processing of personal data provided by you to the Company or other third party on behalf of the Company. Holding or processing may be made for all purposes relating to the performance of this contract, including but not limited to:

- Administering and maintaining personal records
- Paying and reviewing salary
- Maintaining sickness and absence records
- Providing references and information to future employees and if necessary to Governmental bodies for social security and other purposes e.g. HMRC and NI contributions office.

Name (Print):

Signature

Date